Creating a New Opportunity for PHTN Training

Go to the PHTN Administrative Login at http://www.chems.alaska.gov/phtn/admin/ and enter your name and password. Your login name and password are listed below.



Your name:

Your password:

2 Select Other Opportunities Maintenance.



Select add a new opportunity. If you want to make changes to an existing opportunity, find the item in the list and select it and make the changes needed.



Enter the needed data in the corresponding blanks. At the end of the form will be a submit button. After submitting you can view your addition at the PHTN website at http://www.chems.alaska.gov/phtn/.

